

<b>ACTIVITY:</b> Canal Workshop with maths			<b>Group Leader:</b> Education Manager	
<b>Assessment by:</b> SW/PBu		<b>Date:</b> 13/05/2020		<b>Target Date for review:</b> May 2021
<b>Approved by:</b>		<b>Position:</b>		<b>Date:</b>
<b>Significant Hazards and Associated Risks</b> Those hazards which may result in serious harm or affect several people	<b>Those who might be harmed</b> Persons at risk from the significant hazards identified	<b>Control Measures(CM's):</b> Controls, including relevant sources of guidance (e.g. Generic Risk Assessment, CSF Offsite Visits Manual, Guidance from Provider, etc.). Specific CM's not included in the generic RA (e.g. briefings, actions by leaders / participants, qualifications / experience of supervisors)		<b>Additional CM's required?</b> If existing CM's cannot be met or circumstances have changed
Walk to and alongside the canal. Uneven surfaces – trips and falls.		Students will be informed of changes in level and instructed to take care when walking. School will be advised in advance to recommend suitable clothing and footwear for all the students. No running or pushing. Health & Safety talk at the beginning of the session. Special care must be taken on steps and stairs. Large classes will be divided into groups with appropriate numbers of helpers depending on age and ability of students.		<b>Residual Risk Rating (H / M / L)</b>  L

Falling into canal from the quayside		H&S briefing at the canal SAFE= Stand Away From Edge! Guide should carry float line at all times. Training given to guides to ensure efficient rescue should the need arise. Ensure each student is at least 50cm away from canal edge at all times. Adult to child ratio will be low to ensure safety. Large classes will be divided into groups with appropriate numbers of helpers depending on age and ability of students. Guide to point out possible trip hazards near edge, such as mooring posts, ground anchors, etc. Advise never to stand with back to canal if less than 2m from edge		L
Wet surfaces – slips and falls		Teachers will be instructed that students must wear sensible shoes / boots when they visit to do their own teacher risk assessment. No running or pushing. Health & Safety talk at the beginning of the session. If alighting the boat, students and staff should be instructed to hold the rail and mind the steps. An adult should supervise the movement of students on and off the boat at all times/		L
Inclement weather		Health and safety briefing, added warning regards slippery surfaces. Assess conditions prior to departure from mill. Cancel visit to lock if area is deemed to be unsafe and slippery		L
River bank		Warning notices and life belts should be maintained in good working order. Health & Safety talk at the beginning of the session		L

<p>Operating the canal Lock, using a lock key</p>		<p>Only one student at a time to operate the lock key/paddle          Strict one to one supervision of lock operation, clear instructions          When opening lock gate, under instruction, ensure that all students are BEHIND the gate (away from the canal).          When operating the lock gates ensure the students push using their backs and walk steadily backwards. Ensure no hands on paddle ratchets          Assess each student's ability and behaviour before permitting to cross lock gates, if deemed unsafe disallow crossing or advise to cross canal by bridge.          When crossing lock gates, ensure using both hands on handrails          When closing lock gate, under instruction, ensure that all students are BEHIND the gate (away from the canal)          Health &amp; Safety talk at the beginning of the session          No running or pushing          Large classes will be divided into groups with appropriate numbers of helpers depending on age and ability of students.          Tutor /guide to carry lifesaving equipment (throwline, floatation device)</p>		<p>L</p>
<p>Abuse from other canal path users</p>		<p>Child protection policy in place.          Guide to ensure all students are aware of other canal path users          Students must stay with the group.          Guide to ensure any dogs in area are kept away from students where possible</p>		<p>L</p>

<p><b>REVIEWS:</b></p>		
<p><b>DATE OF REVIEW:</b> 13/05/2020</p>	<p><b>REVIEWED BY:</b> SW</p>	<p><b>COMMENTS:</b></p>

